

## Document Required for Provident Fund / ESIC Registration

- PAN
  - Udyam Registration / Shop Act Registration / Inspiration Certificate
  - KYC of Proprietor (PAN, Aadhar, Photo)
  - GST Registration
  - Business Address Proof – Electricity Bill / Telephone Bill (Rent Agreement for rented Business Place)
  - Total No. of Employee
  - All Employee PAN, Aadhar, Photo, Bank Passbook
  - Mobile No.
  - Email ID
  - DSC (Digital Signature Certificate)
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- **Fees Rs. 7,500/- For Provident Fund Registration**
  - **Fees Rs. 7,500/- For ESIC Registration**
  - **Fees Rs. 13,000/- For Provident Fund & ESIC Registration**